



To: Indiana Housing Finance Authority Board of Directors  
From: Michelle Kincaid, Sheryl Sharpe, and Wendy Landes  
Date: January 14, 2002  
Re: HOME Administrative Subrecipient Agreement Awards

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Periodically, IHFA considers not-for-profit organizations or public agencies to serve as our subrecipient in administering a portion of the State's HOME Investment Partnerships Program (HOME) activities.

In general, these activities have a statewide impact and serve to further the Authority's efforts in one or more of the following areas:

- General management, oversight, and coordination of the HOME program
- Providing public information to residents and citizen organizations participating in the planning, implementation, or assessment of projects being assisted with HOME funds
- Affirmatively furthering fair housing
- Compiling data in preparation for the State Consolidated Plan
- Complying with other Federal requirements such as affirmative marketing; minority outreach; environmental review; displacement, relocation, and acquisition; labor standards; lead-based paint; and conflicts of interest

Staff respectfully recommends awarding HOME administrative subrecipient agreements totaling \$24,182 to the following two organizations.

<b>Indiana Community Action Association, Inc.</b>	<b>SR-02-01</b>
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Amount Proposed: \$13,020.00

**Amount Recommended: \$13,020.00**

Subrecipient Activity: IHFA Property Rehabilitation Standards

The Indiana Community Action Association, Inc. is a not-for-profit corporation whose board of directors is comprised of executive directors of Community Action Agencies in Indiana. Their work includes training and development associated with the Weatherization Assistance Program. They have developed guides that function as standards for acceptable work in the Weatherization Assistance Program.

IHFA staff approached the Indiana Community Action Association, Inc. and requested they submit a proposal to draft property rehabilitation standards that IHFA grantees will adhere to when undertaking rehabilitation activities funded with IHFA HOME Investment Partnerships Program funds, Community Development Block Grants, or the Low Income Housing Trust Fund. Through this process, they will review existing standards in Indiana and other states, get feedback from affordable housing providers, create a rehabilitation standard that is acceptable to IHFA, and then train providers on the final established standard.

Amount Proposed: \$11,162.00  
**Amount Recommended: \$11,162.00**

Subrecipient Activity: Reprint *Live the Dream... Own a Home* © Curriculum

Southern Indiana Rural Development Project, Inc. (SIRD) is a not-for-profit 501(c)(3) organization that serves 34 Southern Indiana counties and seeks to improve the economies of rural Southern Indiana. SIRD's mission is to develop and implement strategic approaches for long-term economic growth and development of the region.

In October 1997, IHFA and Cinergy/PSI provided funding to SIRD to create *Live the Dream... Own a Home*©, a homeownership education program. Since that time, this homeownership curriculum has been used throughout the State in 245 classes for 4,094 Hoosiers.

In March 2000, IHFA gave SIRD another HOME subrecipient award to evaluate and update the program. IHFA staff approached SIRD and suggested they request additional HOME subrecipient funds to reprint the curriculum materials.